



## State of New Jersey

DEPARTMENT OF AGRICULTURE  
DIVISION OF FOOD AND NUTRITION  
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PHILIP D. MURPHY  
*Governor*  
SHEILA Y. OLIVER  
*Lt. Governor*

DOUGLAS H. FISHER  
*Secretary*

To: School Business Administrators, Charter School Leads; Non Public School Administrators; Food Service Directors

From: Arleen Ramos-Szatmary, Coordinator *Arleen Ramos-Szatmary*  
School Nutrition Programs

Date: January 8, 2019

Subject: Commercial Vended Contracts Webinar

The State Agency will be conducting a webinar for School Business Officials and Administrators responsible for oversight of Commercial Vended Contracts on February 26, 2019 at 11 AM. The webinar will cover procurement of a Commercial Vended Meal Contract, required documentation for the contract approval process and an overview of the Electronic Contract Application System (ECAS).

To register for this informative opportunity, click on the following link:  
<https://attendee.gotowebinar.com/register/7322369604900292354>. A confirmation email containing information about joining the webinar will be sent upon registration.

The webinar will be recorded and available to view in SNEARS, under the upper menu tab labeled "Training".

Thank you for continuing to provide quality, nutritious and healthy meals to students throughout our state. Questions can be directed to Karla Holt at 609-292-7930 or by email at: [Karla.Holt@ag.nj.gov](mailto:Karla.Holt@ag.nj.gov).